

## South Island Facility Engagement Initiative Society

### Annual General Meeting Minutes

November 26, 2020 – meeting began after MSA AGM completed

#### Attendance

MSA members per Zoom meeting attendance, MSA Executive (Dr. Don Milliken, Dr. Fred Voon, Dr. Kevin Yee, Dr. John Galbraith, Dr. Parvinder Birdi); FEI Staff Erica Kjekstad, Rita Webb, Clara Rubincam and Julia Porter; VMS Staff Lillian Fitterer; Alanna Black – RAA, Doctors of BC

1. Opening Remarks combined with MSA meeting – Dr. Don Milliken
2. Approval of Agenda and 2019 AGM Minutes - Adopted
3. Report of the Directors:
  - a. President (Dr. Don Milliken)
    - As per MSA minutes
  - b. Director at Large – Projects (Dr. John Galbraith)
    - Words of thanks must go to this year’s Working Group. They have worked tirelessly to ensure the funds are spent in a responsible, transparent, and distributed manner.
    - Dr. Jennifer Balfour, Dr. Margaret Bester, Dr. Dan Boston, Dr. Elaine Lam, and Dr. Samaad Malik are our Core Group Members. These physicians pre-review every Proposal that is submitted for consideration, make the jobs of their Working Group colleagues easier, and lead the way for our Engagement and Quality Improvement. Many thanks to them!
    - To date, 175 Engagement and Quality Improvement Projects have been approved. We continue to hone our intake, vetting, and support processes and are delighted that proposal submitters are a mix of new and previous project leads. Several projects access multiple pots of funding ensuring that their work is not only fully supported but also broadly inclusive.
    - These projects are reported weekly on the webpage, quarterly through Success Stories, and are available in full detail on the members’ side of the website.
    - Notable Successes:
      1. 2020 Evidence into Practice Awards: Dr. Duncan Jacks and Dr. Jacques Smit, Dr. Paul Winston, and Dr. Elisabeth Crisci and Dr. Shauna Tierney
      2. Dr. Matt Carere, Dr. Ross Hooker and Dr. Donovan MacDonald: ED Multidisciplinary Simulations
      3. Dr. Jason Wale and Dr. Richard Wanbon: Reducing Pharmaceutical Costs in the ER
  - c. Treasurer’s Report (Dr. Fred Voon)
    - Funding: approved in March 2020 to receive \$500K for 2020-21 fiscal year; 1 gate received so far, guaranteed gate in March 2021, no carry-over of un-triggered gates
    - Extraordinary COVID Funding: \$222K from Ministry of Health (\$107K repayment of previously disbursed funds, \$115K for new physician claims,

additional funding available for October 2020-March 2021) and \$31K from Island Health

- Will begin reporting and planning process for 2021-22 in January
  - Financial Update/Treasurer's Report – breakdown of revenue and expenses were shared (including Q1 of 2020-21). 69% of expenses went directly to physicians for their engagement with each other and the Health Authority, overhead expenses of 16% is low in comparison to other FE societies
- Motion to accept the Treasurer's Report – **Approved**

4. Appointment/Election of Directors - **Approved**

- a. Co-Presidents - Dr. Catherine Jenkins and Dr. Fred Voon
  - b. Treasurer - Dr. Kevin Yee
  - c. Secretary - Dr. Jennifer Balfour
  - d. Director at Large – Projects – Dr. John Galbraith
  - e. Director at Large – VGH Engagement – Dr. Maria Kang
  - f. Director at Large – Dr. Alicia Power
5. Special Business - Allocation of SIFEI Funds to support MSA Director Compensation
- a. Proposed Motion: Allocate \$40,000 to the South Island Medical Staff Association to enable the proposed compensation for Directors. **Accepted Dr. Fred Voon and Dr. Jason Wale seconded – Approved**
6. Discussion Period/Other Business
- a. Our FEI allocation is \$500,000, which is the same as Nanaimo, even though we are twice as large. We are exploring per capita options for the next PMA. The Executive team, with the SIFEI Working Groups' help, will try to make a case for more funding. We don't want to divide RJH and VGH into two MSAs, but want to remain one MSA on two campuses. Reach out to [John.Galbraith@viha.ca](mailto:John.Galbraith@viha.ca) if you have any ideas or suggestions around this.

Meeting adjourned at 20:25