

South Island Medical Staff Association

Annual General Meeting Minutes

November 26, 2020 – meeting began at 18:20

Attendance

MSA members per Zoom meeting attendance, MSA Executive (Dr. Don Milliken, Dr. Fred Voon, Dr. Kevin Yee, Dr. John Galbraith, Dr. Parvinder Birdi); FEI Staff Erica Kjekstad, Rita Webb, Clara Rubincam and Julia Porter; VMS Staff Lillian Fitterer; Alanna Black – RAA, Doctors of BC

1. Welcome by MSA President, Dr. Don Milliken.
Approval of Agenda and 2019 AGM Minutes - Adopted by Dr. John Galbraith and seconded by Dr. Manjeet Mann
2. Introduction of guests
 - Dr. Sam Williams – joining us from Port Alberni via Zoom
 - Alanna Black – RAA, Doctors of BC
 - Dr. Ian Thompson, Executive Medical Director, MAA
3. Report of the Directors:
 - a. President (Dr. Don Milliken)
 - COVID-19 Response: the work we are doing could not be the same as we were doing before; we had to do things differently. We have been lucky here on the Island but epidemics occur around the world all the time. It highlighted our lack of surge capacity and other gaps in the system. Physicians were compensated for parts of their time, but not everything was covered even with our funding. During this COVID crisis, we supported physicians whether they paid their MSA dues or not.
 - Projects: work has been documented in our Storybook. Under the working group, led by John Galbraith, 175 projects have been approved and completed. Not every project is a success, but they have been worth trying and learning has happened with every project
 - Advocacy for Individuals and Groups: two components, we are supposed to be notified of any disciplinary action and consult with our members about their rights. In addition, when meetings occur with administration, we can attend as a “friendly face” in the room. Thanks to Dr. Fred Voon, Dr. Catherine Jenkins and Dr. Daisy Dulay on leading this work.
 - iHealth: held first meeting to discuss the process in South Island and the plan for moving forward; minutes and video from this meeting will be available
 - Social and Wellness Activities: under Dr. Daisy Dulay’s lead. We were unable to run most events this year (Welcome & Thank You, annual BBQ) but wellness has stayed at the forefront (group walks, Mindful Mondays). Daisy is our provincial lead for addressing psychological and physical safety in the MOU

- Thanks: reminder to say thanks to our colleagues and the staff we work with. This is essential to preventing burnout. Big thanks to Dr. Parvinder Birdi, who is stepping down as the MSA Vice President, and MSA staff, especially Erica Kjekstad.

b. Director at Large – E.H.R. (Dr. Catherine Jenkins)

- Asked Island Health to put iHealth on hold due to COVID and they were supportive; it is part of the Memorandum of Understanding that “Health Authorities will actively engage with physicians before and throughout EHR implementation by seeking physicians’ feedback and input into planning, design and implementation processes”
- Provincial Funding: implementation in three year window, majority of funding for training and medical staff support in 2nd and 3rd year
- Technical – Computer System: platform has been updated, different from what Nanaimo had; closer to that used on Mainland. Benefit of improvements from Nanaimo and other sites that have gone live
- Training: recognition that needs to be more training and support, recognition that physicians need to be compensated for their time, details of what constitutes adequate training not yet negotiated
- Workload/Occupancy Rates: Cerner defined 85% occupancy as goal for implementation, difficult to achieve; possible role of supernumeraries to reduce workload
- Culture: we can shift the culture; we have the potential to make this system work and make it work better
- Provide meaningful input: Data driven, realistic goals, recognize that this is happening, budgetary and resource limitations
- Ensure broad engagement
- Recognize the best time to intervene is before implementation
- Creating a “Checklist”, we want to be specific and be thoughtful about what we need. Email Dr. Catherine Jenkins any suggestions, ideas, or to volunteer to help at ihealth@southislandmsa.ca

c. Treasurer’s Report (Dr. Fred Voon)

- Financial Update – breakdown of Revenue and Expenses were shared
- Executive Honoraria – Approved in 2019
 - President: \$50,000
 - Vice-President: \$10,000
 - Secretary: \$10,000
 - Treasurer: \$10,000
 - Directors at Large: \$10,000
- Motions:
 - To accept the Treasurer’s Report – **Accepted Dr. John Galbraith and Dr. William Orr seconded – Approved**
 - To keep dues at their current level going forward - **Accepted Dr. Catherine Jenkins and Dr. Gordon Hoag seconded - Approved**
 - To accept the proposal for Executive Honoraria - **Accepted Dr. Fred Voon and Dr. Gordon Hoag seconded - Approved**

- To allow the Executive to make a donation to the MSA-SI Endowed Bursary if there is a surplus – **Accepted Dr. Maria Kang and Dr. Jason Wale seconded - Approved**
4. Presentation of South Island MSA Recognition Awards:
- a. COVID All-Stars - our All-Stars were instrumental in setting up the safety measures and processes around COVID at a time when many of us had not appreciated the gravity of the situation. If we had a bad first wave, they would have been the ones who kept us safe. Thanks to physicians who were nominated by their peers for their leadership in the first wave of COVID this past spring:
 - Dr. Omar Ahmad
 - Dr. Chris Blashko
 - Dr. Paul Colella, Dr. Gavin Jones, and the ER Team
 - Dr. Rikus De Lange, Dr. Chloé Lemire-Elmore and the Hospitalist Team
 - Dr. Manjeet Mann
 - Dr. Alicia Power and the Grow Health Team
 - Dr. Rusty Ritenour
 - Dr. Holly Slakov and the Team at Lady Minto Hospital
 - Dr. Gordon Wood
 - Special mention: Students of the Island Medical Program
 - b. Award for Innovation Leadership: Individual – Dr. Paul Winston
 - c. Award for Communications Leadership – Dr. Ian Thompson
 - d. Award for Collaborative Leadership – Dr. Gus Chan and Dr. Jacques Smit
 - e. Award for Collaborative Leadership – Dr. Elisabeth Crisci and Dr. Shauna Tierney
5. Election of Officers:
- a. Recognition of Retiring Officers
 - Dr. Don Milliken and Dr. Parvinder Birdi
 - b. Motions: **Accepted Dr. Paul Winston and Dr. John Galbraith seconded - Approved**
 - Proposed Motion: Adjust the Local MSA Executive structure defined in the Island Health Medical Staff Rules Section 2.4.4 to be comprised of for two Co-Presidents and one Treasurer for this upcoming year
 - Proposed Motion: Combine the Honoraria for the President and Vice-President to be divided between the Co-Presidents based on scope of responsibility.
 - c. Election of Officers– **Approved**
 - Co-Presidents - Dr. Catherine Jenkins and Dr. Fred Voon
 - Treasurer - Dr. Kevin Yee
 - Secretary - Dr. Jennifer Balfour
 - Director at Large – Projects – Dr. John Galbraith
 - Director at Large – VGH Engagement – Dr. Maria Kang
 - Director at Large – Dr. Alicia Power

MSA portion completed at 20:00 - FEI AGM report to follow.

